

**Guidelines for Scheduling California High School Exit Exam (CAHSEE)**  
**Administrations During the 2004-05 School Year**

The CAHSEE administration dates for the 2004-05 school year are as follows:

<b>English-Language Arts</b>	<b>Mathematics</b>
Tuesday	Wednesday
September 21, 2004	September 22, 2004
November 16, 2004	November 17, 2004
February 8, 2005	February 9, 2005
March 15, 2005	March 16, 2005
May 10, 2005	May 11, 2005

During the 2004-05 school year, the following students may be eligible to take the CAHSEE:

- Grade ten students
- Grade eleven students who have not already passed the CAHSEE
- Adult education students scheduled to graduate after June 2005

No student who has previously passed the CAHSEE or grade twelve student is eligible to take the CAHSEE.

**Guidelines for Scheduling Grade Ten Students**

- Students must take the CAHSEE in grade ten and may only take it once in grade ten.
- Districts must offer the census tenth-grade administration in either February or March.
- Districts may provide grade ten students who were absent during the census administration with a make-up opportunity in either March or May to reach the 95 percent participation rate required by the No Child Left Behind (NCLB) federal legislation.

**Guidelines for Scheduling Grade Eleven and Adult Education (AE) Students**

- Grade eleven and AE students may have only one opportunity in the first semester (September and November) and one opportunity in the second semester (February, March, or May) to take the CAHSEE.
- The September and November administrations may only be offered to grade eleven and AE students who have not previously passed one or both parts of the CAHSEE (no grade ten students).
- Students must not test in both November and February because results will not be received from the November test prior to the order deadline for February testing.
- Districts are not required to provide the grade eleven administration during the same month as the grade ten census administration. For example, a district may provide the grade ten census administration in February and the grade eleven administration in March.

The following table presents the 15 options every school district has for their 2004-05 administration schedule. In selecting an option, please consider the key dates for scheduling the CAHSEE on the project calendar posted on ETS's Web site. Questions about selecting an option should be directed to the California Department of Education's CAHSEE Office at (916) 445-9449.

**2004-05 CAHSEE Administration Options\***

OPTION	ADMINISTRATION				
	September	November	February	March	May
<b>A</b>	11		10c and 11	10m	
<b>B</b>	11		10c and 11		10m
<b>C</b>	11		11	10c	10m
<b>D</b>	11		10c	10m and 11	
<b>E</b>	11		10c		10m and 11
<b>F</b>	11		10c	10m	11
<b>G</b>	11		10c	11	10m
<b>H</b>	11			10c	10m and 11
<b>I</b>	11			10c and 11	10m
<b>J</b>		11	10c	10m and 11	
<b>K</b>		11	10c		10m and 11
<b>L</b>		11	10c	10m	11
<b>M</b>		11	10c	11	10m
<b>N</b>		11		10c	10m and 11
<b>O</b>		11		10c and 11	10m

- \* 11 = grade eleven and adult education administration  
 10c = grade ten CENSUS administration  
 10m = grade ten MAKE-UP administration